

## MOVE-OUT CLEANING CHECK

(6 Person, 3 Bed, 2 Bath)

ATTENTION: This is a white glove quarterly cleaning check. Failure to fully complete cleaning assignments will result in a minimum \$50 fee charged.

The cleaning check will be conducted according to your Raintree contract. Failure to comply with the cleaning check will constitute a breach of the contract.

- **Part A: Bedroom Cleaning**
- Organize bedroom items to be presentable and keep the floor clear and visible.
- Vacuum entire bedroom and closet (edges, around bed, under and around desk)
- Clean carpet spots, walls, baseboards with warm water and wet rag
- Clean bedroom and closet doors, door frames, light switch, and around door handle
- Wipe shelves and drawers so no crumbs or garbage remain
- Clean window, track, sill, blinds, inside and outside of light fixtures
- Empty trash
- Replace burned out light bulbs in bedroom or Job area with new 60 watt bulbs

\_\_\_\_\_ **Pass / Fail**

<b>Job 1 (below)</b> <span style="float:right"><b>Pass / Fail</b></span> <b>Name:</b> _____	<b>Job 2(below)</b> <span style="float:right"><b>Pass / Fail</b></span> <b>Name:</b> _____
<p>Fridge/Freezer:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Remove all food from fridge and freezer</li> <li><input type="checkbox"/> Clean shelves, drawers, and inside walls of fridge with hot soapy water</li> <li><input type="checkbox"/> Clean shelves, and inside walls of freezer with hot soapy water</li> <li><input type="checkbox"/> Throw out all spoiled food (even if it's not yours)</li> <li><input type="checkbox"/> Clean outside of fridge and freezer including handles, top, sides, doors, door seals, and base</li> </ul> <p>Patio:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Sweep the patio and the inside of the storage closet</li> <li><input type="checkbox"/> Using a soft-bristled broom or dusting wand or rag remove cobwebs and dirt from the walls and around light fixtures on the patio and in the storage closet</li> <li><input type="checkbox"/> Ensure that the items in the storage closet are well organized and any trash is thrown out</li> <li><input type="checkbox"/> With hot soapy water scrub the sliding door tracks and clean the sliding doors with glass cleaner</li> </ul>	<p>Dishwasher</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wipe down outside and inside of dishwasher including the top of the door</li> </ul> <p>Kitchen:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wash dishes and clean kitchen sink</li> <li><input type="checkbox"/> Wipe down counters and walls</li> <li><input type="checkbox"/> Clean inside and outside of cupboards and drawers</li> <li><input type="checkbox"/> Clean kitchen window, sills, tracks, and kitchen blinds (both sets if you have them)</li> <li><input type="checkbox"/> Clean kitchen furniture, air vents, and light switches</li> <li><input type="checkbox"/> Clean doors and shelves of kitchen pantry</li> <li><input type="checkbox"/> Sweep and scrub kitchen floor and baseboards</li> <li><input type="checkbox"/> Clean kitchen light fixture</li> <li><input type="checkbox"/> Take trash to the dumpster</li> <li><input type="checkbox"/> Clean outside and inside of trash can</li> </ul>
<b>Job 3 (below)</b> <span style="float:right"><b>Pass / Fail</b></span> <b>Name:</b> _____	<b>Job 4 (below)</b> <span style="float:right"><b>Pass / Fail</b></span> <b>Name:</b> _____
<p>Stove and Microwave:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Clean inside of oven with oven cleaner; follow the directions on the can</li> <li><input type="checkbox"/> Clean hood and vent of stove and wash walls behind</li> <li><input type="checkbox"/> Clean stove top, and under burners and around burners</li> <li><input type="checkbox"/> Clean knobs and control panel of stove top</li> <li><input type="checkbox"/> Replace foil on drip pans if needed after cleaning them</li> <li><input type="checkbox"/> Clean inside stove drawer and sweep and scrub floor underneath</li> <li><input type="checkbox"/> Clean inside and outside of microwave</li> </ul>	<p>Bathroom and vanity area in <b>tub</b> bathroom:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Scrub bathtub/shower and remove all soap scum and hard water stains</li> <li><input type="checkbox"/> Clean mold or mildew on walls and ceiling</li> <li><input type="checkbox"/> Sweep and scrub bathroom floor (especially behind toilet)</li> <li><input type="checkbox"/> Clean toilet tank, bowl, seat, hinges, and base</li> <li><input type="checkbox"/> Clean mirror, sink, and counters, bathroom fan</li> <li><input type="checkbox"/> Wipe out drawers and cupboards of vanity</li> <li><input type="checkbox"/> Wipe down walls, door, door frame and baseboards</li> <li><input type="checkbox"/> Clean light switch and fixture</li> <li><input type="checkbox"/> Clean linen closet shelves and doors</li> </ul>
<b>Job 5 (below)</b> <span style="float:right"><b>Pass / Fail</b></span> <b>Name:</b> _____	<b>Job 6 (below)</b> <span style="float:right"><b>Pass / Fail</b></span> <b>Name:</b> _____
<p>Bathroom and vanity area in <b>shower</b> bathroom:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Scrub shower and remove all soap scum and hard water stains</li> <li><input type="checkbox"/> Clean mold or mildew on walls and ceiling</li> <li><input type="checkbox"/> Clean bathroom fan</li> <li><input type="checkbox"/> Sweep and scrub bathroom floor (especially behind toilet)</li> <li><input type="checkbox"/> Clean toilet tank, bowl, seat, hinges, and base</li> <li><input type="checkbox"/> Clean mirror, sink, and counters</li> <li><input type="checkbox"/> Wipe out drawers and cupboards of vanity</li> <li><input type="checkbox"/> Wipe down walls, door, door frame and baseboards</li> <li><input type="checkbox"/> Clean light switch and fixture</li> <li><input type="checkbox"/> Clean linen closet shelves and doors</li> <li><input type="checkbox"/> Take trash to the dumpster</li> </ul>	<p>Living room and hallway:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Pick-up living room and hallway</li> <li><input type="checkbox"/> Vacuum or mop (depending on surface) living room, hallway, under couch and cushions</li> <li><input type="checkbox"/> Dust furniture, and heater vents</li> <li><input type="checkbox"/> Sweep and clean baseboard heaters</li> <li><input type="checkbox"/> Clean baseboards in living room and hallway</li> <li><input type="checkbox"/> Clean living room and hallway walls and doors</li> <li><input type="checkbox"/> Remove any cobwebs around ceiling, doors</li> <li><input type="checkbox"/> Clean living room windows, window sills, and tracks</li> <li><input type="checkbox"/> Clean living room light fixture</li> <li><input type="checkbox"/> Organize and clean inside of closets and cupboards</li> <li><input type="checkbox"/> Clean baseboards in closet</li> </ul> <p>Front entry:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wash all marks off front door and door frame</li> </ul>

**Building** \_\_\_\_\_

**Apartment** \_\_\_\_\_

	<input type="checkbox"/> Sweep area outside your door
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